



TRINITY CATHOLIC SCHOOLS



Board of Directors Meeting Minutes Wednesday, April 24, 2024 3:30 pm; Trinity Junior High & High School

Present: Fr. Grant Dvorak, Melissa Eberts (1st Term – July 25), Brian Frank (1st Term – July 25), Bill Jerome (2nd Term – July 24), Msgr. Tom Richter, Fr. Robert Shea, Fr. Brandon Wolf

Absent: Bishop David D. Kagan, Jared Erie (1st Term – July 24), Fr. Justin Waltz

Others Present: Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier

1. Call to Order

Vice President Msgr. Richter called the meeting to order at 3:30 pm.

2. Prayer

Led by Fr. Robert Shea

3. Approval of Agenda and Minutes

3.1 Agenda of April 24, 2024

MOTION BY: Fr. Brandon Wolf

SECONDED BY: Mr. Bill Jerome

To approve agenda of April 24, 2024 as presented.

Motion carried unanimously

3.2 Minutes of March 20, 2024

MOTION BY: Mrs. Melissa Eberts

SECONDED BY: Mr. Brian Frank

To approve minutes of March 20, 2024 as presented.

Motion carried unanimously

4. Presentations - None

5. Financial Reports

5.1 Financial Report through March – Mrs. Tina Johnson [action]

Mrs. Johnson presented the financial report through March.

MOTION BY: Fr. Grant Dvorak

SECONDED BY: Fr. Robert Shea

To approve the March financial report as presented.

DISPOSITION: Motion carried unanimously

5.2 BOC Report – Mr. Jared Erie

Mr. Erie was not in attendance. Mrs. Skaare stated they reviewed and approved the March financials and discussed charitable gaming through Dickinson Charities.

6. Old Business

6.1 ECC Phase II Update

Trees have been removed from the east side of the high school building in preparation for dirt/concrete work. Students will sign the sub-floor in the new gym during the Race for

Education next week before the gym flooring is installed. Parking lot improvements will happen after construction is complete, hopefully this summer.

7. New Business

7.1 2024-2025 Student Handbooks – Mrs. Marya Skaare [action]

The 2024-2025 Student Handbooks have been updated and all principals gave a summary of changes. All stated changes were minor. Board requested the hair policy be added to the Preschool handbook and designs on leggings be removed on all handbooks.

MOTION BY: Mr. Brian Frank

SECONDED BY: Fr. Robert Shea

To approve the 2024-2025 Student Handbooks as presented.

Motion carried unanimously

8. Administration Reports (discussion)

- a. Office of Mission Advancement Report – Mrs. DeAnn Scheeler
- b. Chaplain's Report – Fr. Grant Dvorak
- c. Titan Tots Preschool & TEC Director's Report – no report
- d. Trinity Elementary East & West Principal's Report – Mrs. JoLyn Tessier
- e. Trinity Elementary North Principal's Report – Mr. Josh Kralicek
- f. Trinity Junior High & High School Dean of Students' Report – Fr. Christian Smith

9. President's Report – Mrs. Marya Skaare

Mrs. Skaare stated the grotto renderings were brought to the President's Club and met with enthusiasm. Enrollment for 2024-2025 school year shows 623 registered with 22 current students still unregistered. The TCS Foundation will begin holding a golf tournament as a fundraiser in the future.

10. Next Meeting

Wednesday, May 29, 2024, 3:30 pm at Trinity Junior High & High School.

11. Adjournment and Closing Prayer

Meeting was adjourned at 4:25 pm. Fr. Brandon Wolf led closing prayer.

12. Executive Session - none